

## JANUARY 15, 2015

The Freedom Area School Board held their Regular Board Meeting on January 15, 2015, in the Middle School Library. President Barbara Heyman called the meeting to order at 7:05 pm, EST, following a Finance Committee meeting.

### Board Members Present:

Alan Colorito  
Harry Gilarno  
Dawn Greene  
Barbara Heyman  
Lori Pail  
Mary Ann Petcovic  
Lorraine Rocco  
Jennifer Sayre

### Board Members Absent:

Dennis Sharpless

### School Staff Present:

Dr. Jeffrey Fuller, Superintendent  
Noriene Plate, Business Manager  
Misty Slavic, Director of Curriculum & Instruction  
William Deal, Principal, High School  
Richard Edder, Principal, Elementary Schools  
Scott Smith, Construction Representative/Clerk of Services

### Solicitor:

Matthew Hoffman, Esq.

Guests: **Public sign-in sheet attached to the minutes in the minute book.**

Note: Several Freedom High School Students were in attendance to observe a governmental meeting.

## COMMUNICATIONS:

- January 2015 is designated by PSBA as School Director Recognition Month. Dr. Fuller presented certificates to the Board and expressed appreciation for the volunteer time and talents provided for the betterment of public education in our community.
- Conway/Big Knob Elementary Schools H.O.P.E. Award for December 2014 (Theme - "Kindness") was presented by Richard Edder, Principal, Elementary Schools.
  - Colleen Tyler, Big Knob Elementary 3<sup>rd</sup> Grade Teacher

### Invitation:

- Freedom Area High School Big Red Marching Band Annual Banquet, Saturday, February 7, 5:00 P.M., Center Stage, Monaca

### Other:

- Filing of State Ethics Commission Statement of Financial Interests Form for 2014 is Due by May 1, 2015 (Handout)
- February 2015 Board Meetings to be held on February 5 and February 12
- Use of School Facilities Schedule (According to Policy) (Enclosure)

## MINUTES:

Motion by Gilarno, seconded by Sayre, to approve the Reorganization and Regular Board Meeting minutes of December 4, 2014.

Roll Call    Yea Votes – Greene, Rocco, Gilarno, Colorito, Sayre, Petcovic, Heyman, and Pail.  
Vote            Motion carried – 8 Yeas

## ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (Communications- Item D.)
- B. Free-Reduced Lunch Report as of January 6, 2015 – District at 44.94%

- C. Average Daily Membership for Freedom Area School District, 60-Day Report – 1,443
- D. Cyber/Charter School Enrollment as of January 7, 2015 – Current Projected Annual Cost for 2014-2015 School Year \$822,723.75; 39 Cyber/Charter Students, 36 Brick and Mortar Students – Total No. of Students - 75

**SUPERINTENDENT’S REPORT:**

- A. Big Knob Elementary has been selected to be a Title I Distinguished School in the 2014-2015 School Year. The District received notification saying that the award is based on aggregate scores in math, reading, and science on the PSSA. Mr. Edder said that taking time to interpret data contributed to helping students understand their own learning. Also, significant improvement in metacognition strategies were the two most important strategies used to bring improvement. He said the students and staff are very proud of the award and said there was so much work behind the scenes to change how things are done. Congratulations were extended to Mr. Edder and staff. The Award will be presented January 26, 2015, at a conference being held at Station Square. We are now able to apply for a \$50,000 competitive grant of which \$30,000 would be used for a guided reading library and \$20,000 for technology to support reading instruction.

Motion by Sayre, seconded by Gilarno, to approve attendance to the conference to accept the Title 1 Distinguished School Award being held at Station Square on January 26, 2015.

Roll Call Yea Votes – Greene, Rocco, Gilarno, Colorito, Sayre, Petcovic, Heyman, and Pail.  
Vote Motion carried – 8 Yeas

Motion by Petcovic, seconded by Pail, to approve submission of the Pennsylvania Department of Education Innovation grant in the amount of \$50,000.

Roll Call Yea Votes – Greene, Rocco, Heyman, Gilarno, Colorito, Sayre, Petcovic, and Pail.  
Vote Motion carried – 8 Yeas

- B. The Board was advised of a donation given the senior high school from O’Neal Steel in Ambridge for tools and equipment for the Robotics Program. Everything on the District’s wish list needed for building robots was provided.

**FINANACE:**

Motion to approve the following Finance items was made by Colorito, seconded by Gilarno, and unanimously approved through consent agenda: **(Copies of items CA:1 – CA:6 are attached to the minutes in the minute book)**

- CA:1 Bills in the amount of \$719,683.31 (Second Check Run for December 2014)  
CA:2 Bills in the amount of \$507,191.68 (First Check Run for January 2015)  
CA:3 Capital Improvement first Check Run for January 2015 - \$95,667.29  
CA:4 Primary Center construction payment in the amount of \$624,583.75 (First Check Run for January 2015); as approved by VEBH Architects and S. P. Smith Construction (Handout 1-15-2015 – Scott Smith)  
CA:5 November and December 2014 Treasurer’s Reports

	<u>November 2014</u>
ESB Money Market	\$ 4,751,057.60
ESB Payroll	\$ 948.95
ESB General Checking Account	\$ 83,804.51
PA Treasury Invest	\$ 3,168,110.36
PSDLAF – Regular Account	\$ 3,090.78
PSDLAF Max - General Fund	\$ 100,166.53
PSDLAF Term – General Fund	\$ 2,100,000.00
General Fund – CD	\$ 1,246,717.08
PA Treasury-Invest Capital Projects	\$ 212,998.13
PSDLAF Max – Capital Projects	\$ 2,577,523.79

ESB – Student Activity Account	\$ 54,032.95
ESB Bodkin Scholarship - CD	\$ 200,000.00
ESB Bodkin Scholarship	\$ 36,569.57
PSDLAF MAX – 2014 Construction Fund	\$ 4,700,000.00
PSDLAF – 2014 Construction Fund	\$ 126,120.70
ESB - Capital Projects Checking	\$ 423,930.28
PSDLF/ESB-CD Capital Projects	\$ 445,000.00
Construction CD's	\$ 1,960,000.00

	<u>December 2014</u>
ESB Money Market	\$ 5,221,339.36
ESB Payroll	\$ 882.50
ESB General Checking Account	\$ 253,140.82
PA Treasury Invest	\$ 3,168,240.56
PSDLAF – Regular Account	\$ 3,090.79
PSDLAF Max - General Fund	\$ 124,566.13
PSDLAF Term – General Fund	\$ 2,000,000.00
General Fund – CD	\$ 1,248,592.59
PA Treasury-Invest Capital Projects	\$ 213,006.88
PSDLAF Max – Capital Projects	\$ 2,577,588.76
ESB – Student Activity Account	\$ 53,284.37
ESB Bodkin Scholarship - CD	\$ 200,000.00
ESB Bodkin Scholarship	\$ 36,572.88
PSDLAF MAX – 2014 Construction Fund	\$ 4,000,000.00
PSDLAF – 2014 Construction Fund	\$ 9,681.70
ESB - Capital Projects Checking	\$ 361,233.02
PSDLF/ESB-CD Capital Projects	\$ 445,000.00
Construction CD's	\$ 1,960,000.00

CA:6 December 2014 Cafeteria Report

CA:7 Confirm the following appointments effective officially January 1, 2015, to assist with the Collection of the Freedom Area School District Taxes (Administrative Report):

1. Linda Mitchell as New Sewickley Township Deputy Tax Collector
2. Lori Bohach as Freedom Borough Deputy Tax Collector
3. Melissa Kaercher as Conway Borough Deputy Tax Collector

Roll Call Yea Votes – Greene, Rocco, Gilarno, Heyman, Sayre, Colorito, Pail, and Petcovic.  
Vote Motion carried – 8 Yeas

Note in Minutes:

- Beaver County School Health Insurance Consortium Report for November 2014
- Negotiations Committee Meetings to be held on December 9 and January 6 at 6:30 P.M.
- Finance Committee Meeting, Thursday, January 15, 6:00 P.M., Middle School Room E106
- Beaver County School Health Insurance Consortium Report for December 2014

**EDUCATION:**

Motion to approve the following Education items was made by Petcovic, seconded by Gilarno, and unanimously approved through consent agenda according to Act 48:

CA:1 Approve Released Time According to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. Gifted:
  - a. Jennifer Glover, Middle School Learning Support Teacher, Academic Game Countywide Meeting, March 2, BVIU, Cost Substitute
2. Other:
  - a. Darlene Corris, Middle School Principal, Taking Action with Data: PLN 34 Course, January 20, February 11, February 25, March 10, March 25, BVIU, Cost \$1,350 Registration Fee Plus Mileage
  - b. Valerie Marburger, High School Technology Teacher, PETE & C Conference,

- February 8-11, Hershey Lodge & Convention Center, Cost \$285 Registration Fee, Substitute, Lodging, Meals, Mileage, Tolls
- c. Beaver County Transition Team Day 2015: Best Practices for Transition to Formal Schooling, February 6, BVIU, Cost \$20 Registration Fee, Substitute, Mileage:
    - i. Lori Sacco, Conway Elementary Kindergarten Teacher
    - ii. Gena Tokar, Big Knob Elementary Kindergarten Teacher
  - d. Pete Kappas, Middle School 8<sup>th</sup> Grade Teacher, National Security Briefing for Teachers, February 11, Point Park University-Pittsburgh, Cost Substitute Plus Mileage
  - e. PSSA Text Dependent Analysis Training, March 12-13, BVIU, Cost \$150 Registration Fee, Substitute, Mileage:
    - i. Darlene Corris, Middle School Principal
    - ii. Amy Nicely Giles, Middle School 5<sup>th</sup> Grade Teacher
    - iii. Natalie Miles, Middle School 7<sup>th</sup> Grade Teacher
    - iv. Chantelle McKim, Middle School 8<sup>th</sup> Grade Teacher
  - f. Ryan Smith, Middle School Lead Teacher, PAESSP Aspiring Principals' Workshops, May 8-9, Sheraton Station Square-Pittsburgh, Cost \$300 Registration Fee
  - g. Network Connections: Math and Science Collaborative, February 5, Carnegie Science Center-Pittsburgh, Cost Mileage Plus Parking:
    - i. Tom Hickey, K-12 Technology Coach
    - ii. Amy Shultz, Elementary Math Coach
  - h. Randy Perkins, Middle School Counselor, PIMS Data Quality Meeting, January 21, BVIU, Cost Mileage
  - i. Rita Kaplin, High School Counselor, Energy Presentation, January 23, BVIU, Cost Mileage

**STUDENTS AND STAFF TRAVEL:**

- 1. **Other:**
    - a. Costa Rica Trip, April 1-9, Cost Substitute:
      - i. Ruthanne Gudzan, High School Spanish Teacher
      - ii. Craig Atkison, High School Science Teacher
    - b. Beth Majors, High School Business/Technology Teacher, Manufacturing of Robot, January 21, January 28, February 4, February 11, Veka Inc.-Fombell (Will Use School Van)
    - c. Keith Kovalic, High School Band Director/Music Teacher, PMEA Regional Band, February 11-13, Hickory High School-Hermitage, Cost \$588 Registration Fee (Includes Lodging for Students), Substitute, Lodging (February 11 Only), Meals, Mileage
- CA:2 Submission and acceptance of Target Field Trip Grant in the amount of \$200 (Student Transportation/Entrance Fees) by Joy Crouch, Big Knob Elementary 2<sup>nd</sup> Grade Teacher, for Around the World Field Trip to University of Pittsburgh Nationality Rooms
- CA:3 Request from Amy Nicely Giles, Middle School 5<sup>th</sup> Grade Teacher, for Three (3) Unpaid Days, February 11-13, According to Policy No. 439

Roll Call    Yea Votes – Greene, Rocco, Heyman, Colorito, Sayre, Gilarno, Pail, and Petcovic.  
 Vote            Motion carried – 8 Yeas

**OPERATIONS:**

A motion to approve the following Operations items was made by Gilarno, seconded by Rocco, and unanimously approved through consent agenda:

- CA:1 The Following Revised Overtime Custodial/Maintenance Charges for Activities (to Include Retirement, Social Security, Medicare, Workers' Compensation):
  - 1. Custodian, Utility/Maintenance - \$37 Per Hour
  - 2. Maintenance- \$44 Per Hour
- CA:2 Release Time, According to Policy, for Dawn Fronius, Food Service Director, to Attend Commodity Seminar & Training with Department of Agriculture and PDE, January 22, Hampton Inn-Grove City, Cost Mileage
- CA:3 Bus Transportation to Baden Academy from Conway Elementary for Remainder of 2014-2015 School Year for Student Who Resides in Rochester Township (Administrative Report)

Roll Call Yea Votes – Greene, Rocco, Heyman, Colorito, Sayre, Gilarno, Pail, and Petcovic.  
 Vote Motion carried – 8 Yeas

**FACILITIES MASTER PLAN:**

Scott Smith, Construction Representative, reported that there were two change orders for approval: one is classified as an “omission” in the amount of \$1,728.97, the other is considered an “unforeseen condition” in the amount of \$56,447.62. In addition, the Board is asked to approve Change Order No. 3 with FieldTurf in the amount of \$451.76 for the installation of additional gates around the field events.

Motion by Gilarno, seconded by Colorito, to approve the following change orders:

- |   |             |
|---|-------------|
| 1. Labor, equipment & material to furnish & install additional louvers & associated structural support  | \$ 1,728.98 |
| 2. Labor, materials & equip to over excavated unsuitable Bearing materials 12”, backfill over excavated area with 2A modified stone in 6” lifts | \$56,447.62 |
| 3. Change Order No. 3 with FieldTurf for the installation of additional gates around the field events   | \$ 451.76   |
| Total   | \$58,628.36 |

Roll Call Yea Votes – Greene, Rocco, Heyman, Colorito, Sayre, Gilarno, Pail, and Petcovic.  
 Vote Motion carried – 8 Yeas

Smith also advised the Board of items under review, work completed the last 30 days, work to be performed the next 30 days, and the current project status being 40% of the 42% schedule.

**EXTRA-CURRICULAR:**

A motion to approve the following Extra-Curricular items was made by Gilarno, seconded by Sayre, and unanimously approved through consent agenda:

- CA:1 Resignation of Katie Gigl as Head Middle School Girls’ Soccer Coach  
 CA:2 The following Coaches:
1. Mackenzie Kemerer as Assistant Varsity Softball Coach, Salary According to Contract (Clearances on File)
  2. Kelly Guerra as Head Middle School Volleyball Coach, Salary According to Contract (Clearances on File)
  3. Robert Kauffman as Middle School Softball Coach (Pending Receipt of Updated Act 151 Clearance)
- CA:3 Release Time, According to Policy, for John Rosa, Director of Athletics, to attend Pennsylvania State Athletic Directors Association 2015 Conference, March 17-20, Hershey Lodge and Convention Center, Cost \$265 Registration Fee, Substitute, Lodging, Meals, Mileage, Tolls  
 CA:4 Release Time, According to Policy, for Tim DuBovi, Head Football Coach, Plus Staff, to attend Glazier Football Coaching Clinic, January 30 thru February 1, Sheraton Station Square Hotel-Pittsburgh, Cost \$397 Registration Fee  
 CA:5 Donation of \$770 to the Freedom Lil’ Bulldog Association’s Equipment Fund

Roll Call Yea Votes – Greene, Rocco, Heyman, Colorito, Gilarno, Sayre, Pail, and Petcovic.  
 Vote Motion carried – 8 Yeas

**POLICY:**

A motion to approve the following Policy items was made by Rocco, seconded by Gilarno, and unanimously approved through consent agenda:

- CA:1 The Following Revised Board Policies:
1. Policy No. 610 – Purchases Subject to Bid/Quotation
  2. Policy No. 611 – Purchases Budgeted
  3. Policy No. 100 – Comprehensive Planning
  4. Policy No. 114 – Gifted Education
  5. Policy No. 146 – Student Services

6. Policy No. 217 – Graduation
7. Policy No. 002 – Local Board Procedures
8. Policy No. 101 – Mission Statement/Vision Statement
9. Policy No. 112 – Guidance Counseling
10. Policy No. 113 – Special Education
11. Policy No. 222 – Tobacco Use
12. Policy No. 333 – Professional Development (Administrative Employees)
13. Policy No. 433 – Professional Development (Professional Employees)
14. Policy No. 701 – Facilities Planning

CA:2 Elimination of Policy No. 919 – District/School Report Cards

Roll Call Yea Votes – Greene, Rocco, Gilarno, Colorito, Sayre, Petcovic, Heyman, and Pail.  
Vote Motion carried – 8 Yeas

### **EXECUTIVE SESSION:**

Motion by Greene, seconded by Petcovic, for the Board to go into Executive Session at 7:50 pm, EST, for personnel related matters.

Roll Call Yea Votes – Greene, Rocco, Heyman, Colorito, Gilarno, Sayre, Petcovic, and Pail.  
Vote Motion carried – 8 Yeas

Motion by Greene, seconded by Sayre, for the Board to go out of Executive Session at 8:00 pm, EST.

Roll Call Yea Votes – Greene, Rocco, Petcovic, Heyman, Colorito, Gilarno, Sayre, and Pail.  
Vote Motion carried – 8 Yeas

Note: No action taken following executive session.

Adjourn Motion by Gilarno, seconded by Greene, to adjourn. All members voting Yea.  
8 Yeas. Adjourned at 8:00 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary